

LUNENBURG COUNTY BOARD OF SUPERVISORS  
CENTRAL HIGH SCHOOL, GYMNASIUM  
131 K-V ROAD  
VICTORIA, VIRGINIA

Minutes of April 11, 2019 Meeting

The regular meeting of the Lunenburg County Board of Supervisors was held on Thursday, April 11, 2019 at 10:00 a.m. in the Gymnasium of Central High School, Victoria, Virginia in honor of Student Government Days. The following members were present: Supervisors Alvester Edmonds, Frank Bacon, Charles R. Slayton, Robert Zava, Edward Pennington, Mike Hankins, County Administrator Tracy M. Gee, Deputy Administrator Nicole Clark, and County Attorney Frank Rennie. Supervisor T. Wayne Hoover was absent due to a family emergency.

Chairman Slayton called the meeting to order.

Supervisor Pennington led the Pledge of Allegiance and gave the invocation.

Administrator Gee recognized local officials and leaders who participated in Student Government Days, school staff and administration, cafeteria staff, and the Lunenburg Rotary Club for sponsoring lunch and organizing the event with school staff. Mrs. Gee also recognized the students for their participation and professionalism.

Chairman Slayton requested additions to the agenda from the Board and the public. There were no additions.

Mr. Rob Guidry of Container First Services was present to announce annual donations to local organizations. The annual amount of \$50,000 was split equally six ways to the Kenbridge Fire Department, Kenbridge Rescue Department, Victoria Fire Department, Victoria Rescue Department, Meherrin Fire Department and Meherrin Rescue Department.

Supervisor Hankins made motion, seconded by Supervisor Pennington and unanimously approved, to accept the Consent Agenda to include the minutes of the March 14, 2019 Board of Supervisors meeting, the Treasurer's February 2019 report and the following Warrants for Approval:

March 2019:

Payroll Direct Deposit:	\$ 126,282.38
Payroll Taxes Federal:	\$ 39,651.06
Payroll Taxes State:	\$ 7,179.96
Payroll VRS payment:	\$ 26,009.45
Payroll ICMA-RC payment:	\$ 277.06
Payroll Health Savings Deposits:	\$ 6,326.42
Accounts Payable: #57331-57441	<u>\$ 274,725.48</u>
Total:	\$ 480,451.81

Mr. Tommy Johnson of VDOT provided the monthly report. He noted that the bridge had been completed on Route 691 and paving on Route 138 was completed the previous Monday. He advised that the survey was complete for the Route 675 project and more preliminary preparations were underway. He added that a public hearing on the project would be needed down the road. Mr. Johnson advised that it was time to review the Secondary Six Year Plan. He stated that the current plan includes

six projects. He added that there was \$263,000 in available funds for potential additions to the plan and that it costs about \$155,000 per mile to update a road into rural rustic. Also, to qualify, the road must have a minimum of 60 cars per day. Mr. Johnson stated that VDOT receives a lot of complaints about Route 730, Aiken Road. Supervisor Bacon commented that Routes 730, 621 and 602 had the highest vehicle count per day. He added that in previous years possible projects have been added to the plan according to the highest vehicle count. Mr. Johnson noted that a public hearing would be needed at the regularly scheduled May Board meeting.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to add Routes 730, 621 and 602 to the Secondary Roads Six Year Plan for 2020-2025 and hold a public hearing at the May Board meeting.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to approve and present the below Resolution of Retirement to Mr. Billy Smith.

#### **RESOLUTION OF RETIREMENT**

**WHEREAS**, *Billy S. Smith, Jr. retired from the Virginia Department of Transportation on April 1, 2019; and*

**WHEREAS**, *Billy S. Smith, Jr. began his career with VDOT as an hourly worker in March 1979 and was quickly promoted to a salaried highway equipment operator in just a few weeks; and*

**WHEREAS**, *Mr. Smith became a highway foreman in March 1985 at the Victoria Area Headquarters and was promoted to superintendent in December 1987; and*

**WHEREAS**, *in May 1997, Mr. Smith began his role in residency leadership as Residency Maintenance Operations Manager at the Amelia Residency, then rose to Amelia Assistant Residency Administrator in May 2002 and Amelia Residency Administrator in February 2007; and*

**WHEREAS**, *Mr. Smith transferred to South Hill Residency Administrator in April 2010, once again serving Lunenburg County; and*

**WHEREAS**, *Mr. Smith devotedly served VDOT and citizens of Lunenburg and surrounding counties for forty years.*

**NOW, THEREFORE, BE IT RESOLVED**, *the Lunenburg County Board of Supervisors expresses its appreciation for Mr. Smith's years of dedicated service to the County and advocacy for the citizens thereof, especially his work on Rural Rustic Projects, allowing many gravel roads to be paved with tar and gravel within the County.*

**BE IT FURTHER RESOLVED**, *the Lunenburg County Board of Supervisors does hereby extend its best wishes to Billy S. Smith, Jr. for a happy and healthy retirement.*

**Adopted this 11<sup>th</sup> day of April 2019.**

Assistant School Superintendent James Abernathy presented the school's finance report. He advised that the report reflects expenses for technology software updates. He noted that as of March 30<sup>th</sup> they have an average of 1479 students and they budgeted for 1409. Since they are 70 students above the budgeted number, they will be receiving additional funding from the State. Mr. Abernathy explained that he will submit a supplemental budget resolution for approval at the May meeting. Superintendent Charles Berkley presented his monthly report. He advised that there are 27 days remaining in the school year and graduation will be on June 1<sup>st</sup> at 10:00 a.m. Mr. Berkley stated that Lunenburg is now certified as a Work Ready Community. Officials from the schools and county will be celebrating an announcement of the certification on April 30<sup>th</sup>. Mr. Berkley introduced Mrs. Lucy Hall and Mrs. Meri-Paige Spencer who presented to the Board the new mobile app and website for the school division. The new technology allows the division to have immediate access to staff, parents, and students.

Administrator Gee stated that Ms. Sharon Harrup and Mrs. Trisha Currin were up for re-appointment to the Workforce Development Board for another 2 year term. Also Mr. Robert Ledbetter will be retiring as the business representative for Lunenburg on the Board.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to re-appointment Ms. Sharon Harrup and Mrs. Trisha Currin to the Workforce Development Board for another 2 year term.

Community organizations submitted FY2019-20 budget requests, which were compiled and presented to the Board for review. Mr. Preston Willson with the Holiday Lake 4-H Educational Center, Inc spoke before the Board. He requested financial support in the amount \$10,000 for the upkeep of the original 4-H Camp buildings. They have requested the same support from all 17 counties who utilize the camp, of which 11 have committed. He thanked the Board for their consideration.

No other organizations requested to speak.

Mr. Glenn Millican, County Planner, provided his monthly report. He noted that the past month had been rewarding and disappointing. The county lost a few employers; however, Mr. Millican has met with several strong potential new businesses. He is currently working on some grant projects and talking with a prospective broadband provider.

Administrator Gee shared the FY2019-20 budget worksheet with the Board. She stated that the School Board requested flat funding, but they were hopeful the Board of Supervisors would consider funding capital projects and potential pay scale increases for employees. She advised that additional revenue is included for state-funded Constitutional Offices to receive a 3 % pay increase, and the draft budget includes a 3% pay increase for all County and School employees. She noted that the proposed budget is utilizing reserve to cover the deficit and not transfers in from another fund. Administrator Gee advised that honoring the Holiday Lake 4-H Educational Center request, funding new storage buildings at the Animal Control facility, and an upgrade to the website would all be an increase to the proposed budget. She advised that there would be an increase in debt service transfer from the general fund due to the school completing the final principal payment last year for the loan the county paid off in 2014. Administrator Gee informed the Board that without a tax increase or transfer of funds, the general fund budget has a deficit of over \$500,000 in expenses over revenues. Administrator Gee will work with the finance committee and have the final draft budget prepared for the May Board meeting.

Administrator Gee provided her monthly report. She stated that she met with the Department of Aviation regarding the paving project at the airport. She advised that it may not be funded until 2021 and the county will only be responsible for only 5%, thanks to the Rural Runway Rehabilitation funding from the Department of Aviation. Administrator Gee noted that she received a letter stating that Weaver landfill has been removed from DEQ monitoring.

Supervisor Zava made motion, seconded by Supervisor Edmonds and unanimously approved, to adjourn to the Student Government Days luncheon provided by the Lunenburg Rotary Club and Central High School.

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Tracy M. Gee, Clerk  
County Administrator

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Charles Randy Slayton, Chairman  
Board of Supervisors